

**DIVISION:** Division of the President

**UNIT:** University Secretariat

**PLAN ID:** 1338

## 1. 21st Century Learning

**Provide high quality and timely governance support of University priorities.**

**Action/Strategy:**

Facilitate ASCP and Senate's review and approval of new academic programs to be delivered at MCC

Support ASCP engagement to enhance decision-making consistent with UAP, and engagement in discussions about micro-credential strategy

Support the development of MCC's academic and governance structures

**Measures/Metrics/Milestones:**

Approval of Markham Academic Programming

Curriculum decisions are linked to UAP priorities

Defined Micro-Credential Strategy informed by ASCP

Campus governance structure established

MCC representation on Senate membership

**Provide Governance support to diversify how we teach in an era of perpetual, universal learning**

**Action/Strategy:**

Facilitate ASCP's input into enhancement of teaching supports

**Measures/Metrics/Milestones:**

Curriculum decisions are linked to UAP priorities

Facilitate ASCP's engagement in discussion of annual report on teaching and learning initiatives

## 3. From Access to Success

**Enhanced access for non- traditional students and support student success by aligning policies with Canadian best practices**

**Action/Strategy:**

Support review of Policy on Academic Honesty

**Measures/Metrics/Milestones:**

Revised Policy approved by Senate

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Facilitate Senate decision on conversion of Forgiveness Policies pilot to standing policies

Senate approval of recommendation on Academic Forgiveness Policies (Withdrawn from Course, Course Relief, Repeating Passed or Failed Courses)

Support ASCP's review of Course Outlines Guidelines and Template, including consideration of optional, standardized EDI language

Course Outlines Guidelines and Template updated

Facilitate ASCP's monitoring of the implementation of the new grading schemes

Support provided to Faculties and OUR in implementation

Senate policies and Faculty regulations aligned with new grading schemes

New Policy on York University Grading Schemes implemented starting FW 2023-2024

Review Petitions procedures and facilitate approval of recommended changes

Updated Petitions procedures that reflect best practices

Facilitate ASCP's review other Senate academic policies / regulations as needed to reflect best practices

Academic standards policies and regulations are aligned with Canadian best practices

## 5. Working in Partnership

### Facilitate Board approval of initiatives related to Vaughan health precinct

**Action/Strategy:**

Support Board's decisions regarding the Vaughan Health Precinct

**Measures/Metrics/Milestones:**

Board has clarity as per the Vaughan Health Precinct and has made a decision as to whether to proceed

### Support governance processes to establish a UN-sponsored CIFAL1 centre

**Action/Strategy:**

Support Senate and Board approval processes for the creation of a CIFAL center

**Measures/Metrics/Milestones:**

CIFAL Center creation is approved

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## Support Senate initiatives that strengthen the Indigenous presence on campus

### Action/Strategy:

Profile the Indigenous Framework in Academic Planning Forum on UAP implementation

### Measures/Metrics/Milestones:

Forum held and recommendations made to embed key elements of the Indigenous Framework in UAP implementation

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## 6. Living Well Together

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### Foster effective university governance in support of the UAP priorities

#### Action/Strategy:

Enable APPRC support of and engagement in the implementation of the 2020 – 2025 University Academic Plan

Planning Forum to engage collegium in defining the measures of progress and success on UAP priorities

Senate Sub-committee on Equity lead a process to embed EDI principles in academic governance processes and practices

#### Measures/Metrics/Milestones:

Identification of a set of broad indicators for the UAP priorities to inform planning at the local levels' and measure progress on the priorities

Measures of progress defined and connected to UAP priorities

EDI principles embedded in all academic governance processes

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### Enable APPRC and Senate consultation on SMA-4 preparation

#### Action/Strategy:

Discussion and feedback on SMA-4 principles by APPRC

Facilitated discussion of draft Agreement at Senate

#### Measures/Metrics/Milestones:

SMA-4 produced by the University for submission to Province by deadline

Senate has a fulsome discussion of the Agreement and provides input

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### Enhance Governance Processes to support the UAP priorities

#### Action/Strategy:

January 2021

#### Measures/Metrics/Milestones:

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Facilitate the establishment of FEUC's Faculty Council and Faculty Rules ensuring alignment with best governance practices

FEUC Faculty Council established and employing Rules that reflect good governance practices

Develop and implement a comprehensive Governance Training Program

Implemented program for training/governance support of Faculty governance

Support the establishment of graduate curriculum committees within Faculty Council Rules in alignment with best governance practices

All Faculty Councils have a graduate curriculum committee established and operational for FW 2021-2022

Update and upgrade the Senate Chamber and implement electronic voting at Senate meetings

Renovated Senate Chamber that supports University's governance needs

Update and upgrade technology in 1048 Kaneff Tower

Technological requirements in 1048 Kaneff Tower are assessed

Project proposal is created and approved

New IT is sourced and installed in 1048 KT

Update and upgrade technology in 524 Kaneff Tower

Technological requirements in 524 Kaneff Tower are assessed

Project proposal is created and approved

New IT is sourced and installed in 524 KT

Strengthen Secretariat -Faculties liaison to ensure strong governance support and best practices are effected

Well-functioning Faculty Councils across the University

Continue fostering greater dialogue between Senate and Board

Joint meetings held of Executive committees, and discussions fostered of shared governance matters

## Strengthen York's Policies

### **Action/Strategy:**

Develop a Policy Framework

### **Measures/Metrics/Milestones:**

Clearer, accessible and innovative policies aligned with Canadian best practices

Five-year cyclical review of all policies planned and launched

# Integrated Resource Plan 2020-2021

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Provide support to units in the development of University Legislation

Policy template used for all new policies

Revise Procedures governing the Appointment of the Chair of the Board

Revised procedures governing the Appointment of the Chair of the Board approved

Support the development of a Policy on class cancellation during labor disruptions

New Class Cancellation Policy approved

Fully functional Senate and Board processes following best governance practices

## Promote workplace well-being

### Action/Strategy:

Implement Remote Work Policy

### Measures/Metrics/Milestones:

Work from Home Agreements signed and implemented where needed

Adequately resource staff members to work on-site and at home

All staff equipped with laptops and cellular devices

Provide greater opportunities for training and professional development

Increased participation in governance conferences and training opportunities

## Secretariat renovations

### Action/Strategy:

Finalize floor plan and Cost Estimate and submit approval

### Measures/Metrics/Milestones:

Floor plans are reviewed and project is approved and submitted to proceed

Develop project timeline

Project timeline is established and approved

## Enhance Human Rights Policies

### Action/Strategy:

### Measures/Metrics/Milestones:

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Facilitate the deliberations of the President's Working Group on Free Speech

Final report of the President's Working Group on Free speech is published

Facilitate embedding of EDI principles in academic policies and governance practices through support of the Senate Executive Equity Subcommittee and APPRC initiatives

Enhanced governance practices that embed EDI and anti-racist principles

Enable APPRC and Equity Sub-committee engagement in development of the University Equity Plan

Completed Equity Plan

Provide advice and guidance on review of Racism Policy, with a view to convert it into a Human Rights Policy

Advice and guidance on development of Human Rights Policy provided

Set EDI goals to instruction the composition of the Board

Complement aligned with EDI goals

## 7. Answering the Call

### Reduce the Secretariat's ecological foot print

**Action/Strategy:**

Implement Legal Files document management system with a view to reduce the Secretariat's use of paper

**Measures/Metrics/Milestones:**

Secretariat's use of paper is much reduced

Improvement to our secure sites

All sites are secure